

## Physics and Astronomy Department Withdrawal Policy

In accordance with university policy, the Physics and Astronomy department permits withdrawals from P&A courses up to the withdrawal deadline for “serious and compelling” reasons. Examples of “serious and compelling” reasons are:

- serious illness of yourself
- serious illness or death of an immediate family member (mother, father, child, spouse, sibling)
- loss of significant financial support

The following are NOT “serious and compelling” reasons:

- not doing well in the class
- too many classes in your schedule (Plan ahead!)
- working too many hours

For classes that are “impacted” (more students wish to enroll than the spaces available) withdrawal will be permitted only if documentation of the “serious and compelling” reasons is provided. Impacted courses in Fall 2009 are: ASTR 115, ASTR 116, PHYS 101, PHYS 102, PHYS 111 / 112, PHYS 121 / 122, PHYS 220 / 222.

Any student who is repeating the class *for any reason* will be permitted to withdraw only if documentation of the “serious and compelling” reasons is provided.

When deciding whether to withdraw from a class, please note that university policy allows you to take the class only one more time. Also, as a result of budget cuts, the offerings of many of these classes have been or will be reduced. For example, we anticipate that only one section of Phys 111 will be offered in Spring 2010. Offerings of Astr 115/116 have been reduced by about one half. Physics 230/232 will not be offered in Spring 2010.

If you need to withdraw from a class, you should fill out a withdrawal form completely and legibly, and attach an unofficial transcript and class schedule for this semester. Original copies of necessary documentation should also be attached. Have your instructor review and sign the petition. Make an appointment in the department office to see the department chair. As soon as you need to withdraw, complete the paperwork. Appointments on the final day to withdraw will be allocated on a first come-first served basis.

### **Classes with associated, co-requisite labs.**

Physics 111/112, 121/122, 220/222, 230/232/ 240/242

Students who withdraw from the lecture course prior to the tenth week of the semester must also withdraw from the lab.

Students who withdraw between the tenth and twelfth weeks of the semester and have been *fully participating in the class* (doing homework, taking exams and quizzes), with a *passing grade*, up to the date of withdrawal, may continue their participation in the lab class. Instructors will so note on the withdrawal petition.

### **Math readiness test for Physics 111/Physics 220**

To enroll in Physics 111 or Physics 220, each student must achieve a passing score on the math readiness test the same semester. Scores will not be carried forward from previous semesters.